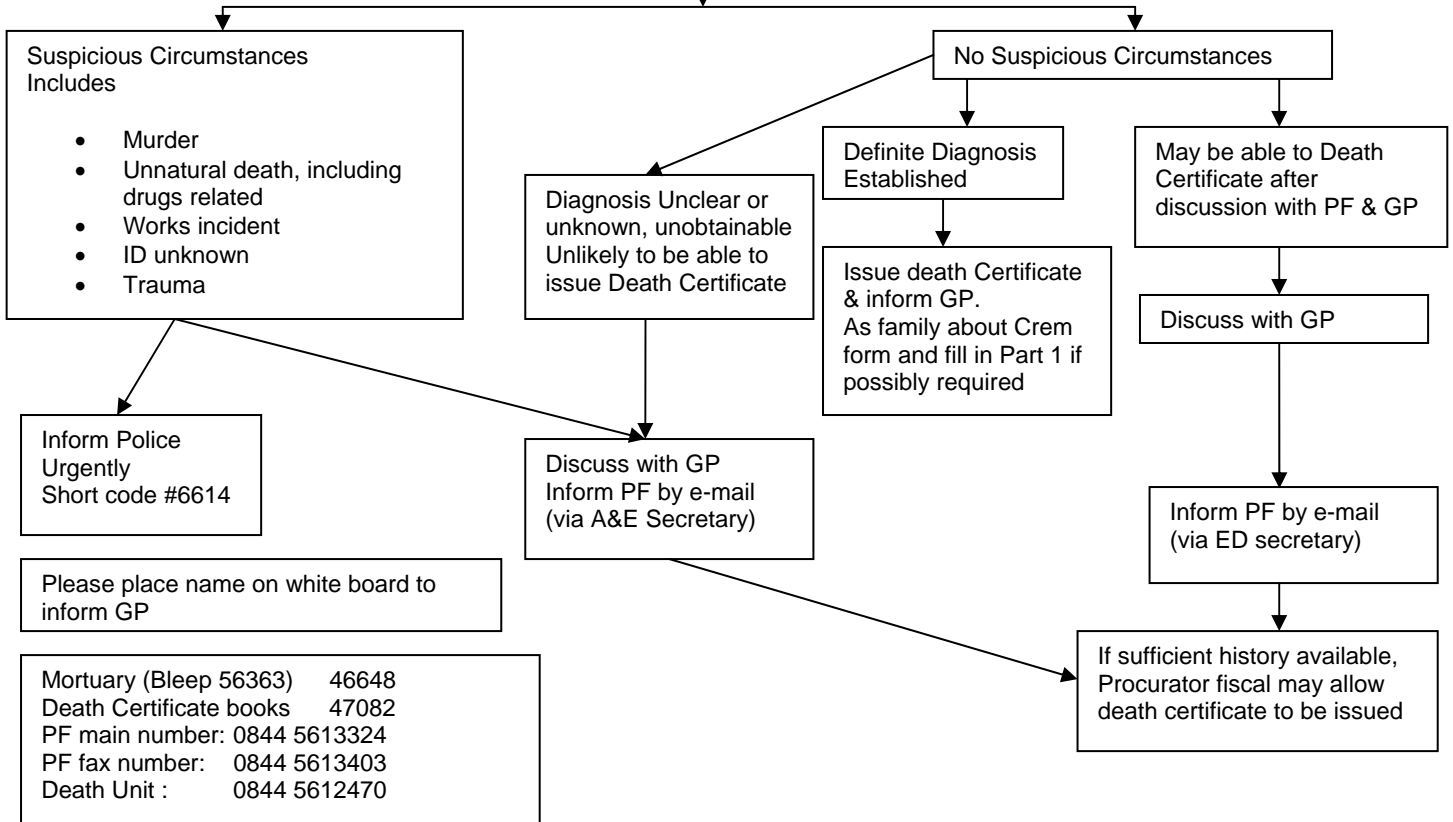


DEATH IN THE EMERGENCY DEPARTMENT

Complete Trak 'Deaths Questionnaire' ⁴



1. FOR DEATHS MON-FRI 9AM-5PM TRY TO COMPLETE THE ABOVE BEFORE THE RELATIVE LEAVE.
2. FOR DEATHS AT ALL OTHER TIMES INFORM RELATIVES THEY WILL HAVE TO AWAIT DECISION (UNLESS YOU ARE ABLE TO CERTIFY AT TIME).
3. FILL IN THE TRAK QUESTIONNAIRE FOR DEATHS. ONCE COMPLETED THE REPORT FORM SHOULD BE PRINTED, CHECKED AND SIGNED. GIVE TO THE ED SECRETARIES WHO WILL E-MAIL TO THE PF.
4. TO COMPLETE THE TRAK QUESTIONNAIRE – CLICK ON THE “QUESTIONNAIRE” TAB IN THE PATIENTS CLINICAL RECORD AND SELECT ‘NEW’. ENTER “EM” INTO THE ‘CODE’ AND COMPLETE THE DEATHS QUESTIONNAIRE. THE REPORT IS PRINTED ON THE SAME TRAK SCREEN AS THE ‘PATIENT LABELS’
5. PLACE THE NOTES IN THE DEATHS BOX. PUT THE PATIENTS NAME ON THE WHITE BOARD TO ENSURE MIDDLE GRADE AT 9AM THE FOLLOWING WEEKDAY MORNING INFORMS THE GP.
6. THE RELATIVES CAN CONTACT THE DEPARTMENT AFTER 11AM TO FIND OUT IF THE DEATH CERTIFICATE CAN BE COLLECTED.
7. PLEASE LEAVE ANY DEATH CERTIFICATE TO BE ISSUED TOGETHER WITH THE RELEVANT ED CARD IN THE DEATHS BOX.
8. IT IS NOT USUAL PRACTICE TO PRONOUNCE A PATIENT DOA IN THE BACK OF AN AMBULANCE & SHOULD ONLY OCCUR AT THE REQUEST OF THE POLICE.