

## SUDI Checklist for Emergency Dept staff

Action for Medical & Nursing Staff	√
All samples taken during the resuscitation should be labelled 'freeze & keep' and sent to labs. No further samples should be taken after infant pronounced dead	
Senior medical and nursing staff to inform parents of death. The senior doctor should explain the process of investigation to parents and take a detailed history of events leading up to death.	
Document all interventions in detail and copy all ED notes for pathologist. Start to complete the SUDI documentation. Accessed on Clyde ED website or through <a href="http://www.sudiscotland.org.uk">www.sudiscotland.org.uk</a>	
Interventions such as ET Tube and cannulae can be removed but ensure position is confirmed and documented prior to removal.	
Try not to wash infant, especially hands.	
A 'memory box' from the Brightest Star charity is available in the portacabin. This gives parents material to collect hair clippings/palm prints, take photos. Use discretion on individual case by case basis whether appropriate to give to parents	
Retain all clothing and nappy in production bag for Police.	
If not already in attendance, inform police and provide them with initial details. They will attend urgently in order to take statements and to interview and inform the parents of their procedures. The police will inform the procurator fiscal	
Allow family to hold infant (supervised) and take photographs if they wish. N.B. Suggesting photography to some faiths may be offensive.	
Infant to be dressed in clothing kept in Emergency Department Moses basket, shawl and blanket of love to be used. Clothing and shawl can be left on infant when transferred to mortuary. Blanket of love can be given to parents where appropriate, if not place same in duty room marked clearly with name and date.	
It is the responsibility of the police to organise transport to the appropriate mortuary	
Check with social work department with regards to any past concerns or contacts	
Relay information to police regarding any concerns identified by staff	
Follow local child protection guidelines and consider safety of siblings if any concerns have been raised	
Primary care team to be informed as soon as possible	
Ensure all documentation completed.	
Inform local child protection advisor of events	
Ensure all team members are aware of the leaflet for staff involved in SUDI	
<b>Parents</b>	
Ensure that every family is made aware of hospitals Chaplaincy Service. (accessed through switchboard)	
Allow parents as much time as they need before transfer to mortuary.	
Ensure parents are aware that infant may be transferred to mortuary at QEUH	
Ensure parents have telephone number for hospital and name of person they should ask for.	
Offer parents Scottish Cot Death Trust leaflet "information for bereaved parents". If appropriate. This is kept in SUDI pack in portacabin	
Offer support organisation contact information. This is kept in SUDI pack in portacabin	
Make sure suitable transport arranged to transfer parents home.	